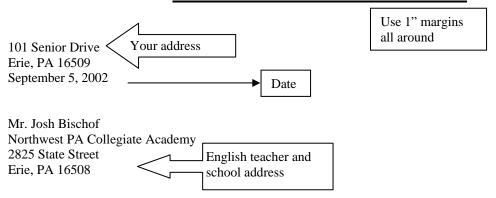
## SAMPLE LETTER of INTENT



Dear Mr. Bischof:

For as long as I can remember, I have been interested in woodworking, specifically the design and manufacture of home furnishings like chairs and tables. I have virtually no experience in this area, aside from making a cutting board and a mailbox for my grandmother five years ago in middle school wood shop class; so I would be learning almost from scratch.

Describe your general area of interest and explain why you chose this topic. State your level of expertise in this area

I plan to build two Adirondack chairs with footstools and a matching small table. I recently purchased a table saw for my shop, so I will be able to work at home during the winter, after school, and on weekends. I haven't priced wood recently, and I'm not sure yet what wood I will use, but I expect this project to cost about \$100 for the wood, sandpaper, screws, and paint. I'm not sure how long the entire project will take, but I expect to spend three to four weeks on it, working several hours at a time, two to three days a week. Given my lack of previous woodworking experience, completing two chairs with footstools and a table will be quite a challenge and certainly a stretch of my current abilities.

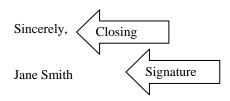
State your product plans

To help me settle on the exact design of the chairs and table, I will research the history and evolution of Adirondack furniture. Using both woodworking and historical sources, I hope to find the origin of this distinctly American design and some of the reasons Adirondack furnishings have remained so popular through the years.

Connect your research to your product

I have already asked Ron Sterni, a former shop teacher and cabinetmaker living in Erie, \_ to be a shadow. He is used to working with both beginning and advanced students, and he has been building beautiful cabinets and furniture for over 35 years.

State your plans for a shadow



Jane Smith