

**ERIE'S PUBLIC SCHOOLS**

**CONTRACTOR RESPONSIBILITY CERTIFICATION FORM**

**PROJECT NAME:** Renovations to the District Administration Office

**CONTRACT OR PROJECT NUMBER:** 1 - General Construction

**DATE:** February 29, 2024

I Charles E. Jenkins, certify that I am an authorized representative of  
(Name)

E. E. Austin & Son, Inc. ("Contractor"), I am sufficiently knowledgeable,  
(Name of Contractor)

authorized and qualified to certify the representations contained within this certification and that the following is correct and accurate:

1. The Contractor has all valid and effective licenses, registrations or certificates required by federal, state, county or local law, including, but not limited to, licenses, registrations or certifications required to (a) do business in the City of Erie; and (b) perform the work contemplated by the Contract. Such licenses, registrations or certifications include, but are not limited to, those required for any type of trade work or specialty work which the Contractor proposes to self-perform.

2. The Contractor meets the bonding requirements for the Contract, as required by applicable law or contract specifications and any insurance requirements, as required by applicable law or contract specifications, including general liability insurance, workers' compensation insurance and unemployment insurance requirements.

3. The Contractor has not been debarred by any federal, state or local government agency or authority in the past three (3) years.

4. The Contractor has not defaulted on any project in the past three (3) years.

5. The Contractor has not had any type of business, contracting or trade license, registration, or other certification suspended or revoked in the past three (3) years.

6. The Contractor has not been cited for a willful violation of federal or state safety laws in the past three (3) years.

7. The Contractor and its owners have not been convicted of any crime relating to the contracting business by a final decision of a court or government agency in the past ten (10) years.

8. The Contractor has not within the past three (3) years been found in violation of any law applicable to its contracting business, including, but not limited to, licensing laws, tax laws, prompt payment laws, wage and hour laws, prevailing wage laws, environment laws or others, where the result of such violation was the payment of a fine, back pay damages or any other type of penalty in the amount of \$1,000 or more.

9. The Contractor will pay all craft employees that it employs on the project the current wage rates and benefits as required under applicable federal, state or local wage laws.

10. The Contractor has made its best efforts to comply with the workforce diversity requirements as outlined in the Responsible Contracting With Erie's Public Schools Policy 610.1 and will provide proof of the same upon demand.

11. The Contractor participates in a Class A Apprenticeship Program for each separate trade or classification in which it employs craft employees and shall continue to participate in such program or programs for the duration of the project.

(a) For purposes of this paragraph, a Class A Apprenticeship Program is an apprenticeship program that is currently registered with and approved by the U.S. Department of Labor or a state apprenticeship agency and has graduated apprentices to journey person status for at least three of the past five years. If identified as the lowest responsible bidder or otherwise selected as the prospective awardee, the Contractor shall provide appropriate documentation, as approved by Erie's Public Schools, verifying that it meets the requirements of this section for each trade or classification of craft workers it will employ on the project prior to the performance of work.

12. The Contractor has all other technical qualifications and resources, including equipment, personnel and financial resources, to perform the referenced contract, or will obtain same through the use of qualified, responsible subcontractors.

13. The Contractor will maintain all qualifications, resources and capabilities referenced in this certification throughout the duration of this project.

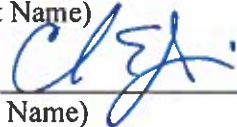
14. The Contractor shall notify Erie's Public Schools within seven (7) days of any material changes to all matters attested to in this certification.

In the event that Contractor has ever operated under another name, is controlled by or controls another company or business entity, or in the past controlled or was controlled by another company or business entity, whether as a parent company, subsidiary or in any other business relations, I understand that I shall attach a statement to this Certification explaining, in detail, the nature of such relationships.

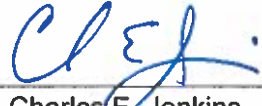
I understand that the execution of this Certification Form does not establish a presumption of contractor responsibility, and that Erie's Public Schools may require any additional information it deems necessary to evaluate Contractor's status as a responsible contractor.

CONTRACTOR

Charles E. Jenkins  
(Print Name)

  
(Sign Name)

On this, the 29th day of February 2024, Charles E. Jenkins, the undersigned, deposes and states that the facts set forth in the foregoing Subcontractor Responsibility Certification are true and correct to the best of his knowledge, information and belief, subject to the penalties of 18 Pa.C.S. §4904 relating to unsworn falsification to authorities.

  
Name: Charles E. Jenkins  
Title: President

COMMONWEALTH OF PENNSYLVANIA )  
 ) ss:  
COUNTY OF ERIE )

On this, the 29th day of February, 2024, before me, a Notary Public, the undersigned officer, personally appeared Charles E. Jenkins, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument, and acknowledged that Charles E. Jenkins executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

  
Notary Public - Jenifer L. Adamaszek

# 2036221.v1

Commonwealth of Pennsylvania - Notary Seal  
Jenifer L. Adamaszek, Notary Public  
Erie County  
My commission expires March 18, 2026  
Commission number 1418047

Member, Pennsylvania Association of Notaries

Erie School District - District Administration Office Renovations

**Subcontractor List**

<b>Scope of Work</b>	<b>Subcontractor</b>
Roofing & Metal Panels	AW Farrell or McCreary
Doors & Hardware	Builders Hardware
Drywall / Acoustical	M-E Construction
Flooring	Erie Contract or Foulks
Painting	Beals-McMahon