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### **Assistant Coach Girls Junior Varsity Basketball**

**Position Summary/Goal:** The Head Coach will facilitate and enhance communication and collaboration between and among the Erie School District and parents, students, and community centers. The Head Coach will promote a positive school culture and foster academic excellence and exemplify good character for the individual athlete. Furthermore, the Erie School District expects the Head Coach to be a positive role model, a mentor to student-athletes, and embrace all concepts of good citizenship.

**Term of Employment:** 12 month position

#### **Schools/Location:**

- Erie High School

#### **Reporting Relationships:**

- High School Varsity Head Coach/JV Head Coach
- Reports to Building Principal
- Reports to Director of Athletics

#### **Qualifications:**

- Coaching experience at the high school or middle school level, minimum of 3 years experience preferred.
- Evidence of leading a successful middle school or high school baseball program with a winning record and post season coaching experience.
- Ability to transition student athletes to the next competitive level (ability to articulate concrete examples and procedures regarding the transition of student athletes to the next competitive level).
- The ability to design offensive and defensive strategies.
- Experience in coaching offense and defense.
- Evidence of practice plans developed in prior coaching positions.
- Must hold or obtain FBI, Criminal Check, and Child Abuse Clearances.
- Working knowledge of Erie School District policies, procedures, and organizational structure.
- Must possess strong interpersonal skills and communication skills.
- Urban student experience, a plus.

#### **Requirements:**

- Must complete all Coaching Education requirements of the PIAA and PDE.
- Work Environment: School and office with frequent travel between schools, and various locations within the Erie community. Occasional travel to relevant professional conferences and meetings outside the district

#### **Essential Duties and Responsibilities:**

- Assist JV Head coach in monitoring of grades and conduct of student athletes.
- Implement the program philosophy created by Varsity Girls Basketball Coaches.
- Attend all season practices, games, and tournaments.

- Instruct players in the rules, regulations, equipment, and techniques of the sport.
- Assess skills of athletes, monitor athletes during competition and practice, and keep the Head JV Girls Basketball Coach informed of the athletic performance of students.
- Participate in special activities to include parent nights, banquets, award nights, and pep assemblies.
- Perform support tasks such as distributing and maintaining eligibility forms, emergency data cards, and other related records.
- Help organize and run junior varsity fundraisers for season tournaments and off-season leagues.
- Maintain positive communication with athletes, families, community members, and district administration.
- Assist in the distribution and collection of uniforms and equipment.

**Professionalism:**

- Must possess the ability to be a team player.
- Must be cooperative, courteous, service oriented, and promote these characteristics with the team.
- Represent Erie's Public Schools with the highest level of ethical behavior and professional standards.

**Off-Season**

- Attend and work program fundraisers (i.e. Golf Outing and Casino Night).
- Attend off-season area team camps and possible fall leagues.
- Organize off-season open gym/weight room sessions, practice plans, and instruction.

**Other Duties**

- Attend staff meetings, clinics and other professional activities to improve coaching performance.
- Perform any other related duties as assigned by the Head Basketball Coach, Athletic Director & Principal or other appropriate administrator.

**Evaluation:** High School Girls Varsity Head Coach and Building Administrator/Director of Athletics

This list is intended to be illustrative rather than complete and serves to show major duties and responsibilities and does not express or imply that these are the only duties to be performed by the incumbent in this position. The employee will be required to perform any other position-related duties requested by the supervisor.

**INTERESTED APPLICANTS FOR THIS POSITION SHOULD SUBMIT A RESUME at:**

<https://www.applitrack.com/ErieCityPA/onlineapp/default.aspx?Category=Athletics%2fActivities>

<b>POST:</b>	<b>8:00 AM</b>	<b>May 30, 2023</b>
<b>REMOVE:</b>	<b>3:30 PM</b>	<b>June 6, 2023</b>

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