



Administrative Guidelines for Employment Background Checks and Medical Exams

Class	Description and Examples	Criminal	Child Abuse	FBI	Physical /Drug Screen	TB
1.	Regular full-time employees, student teachers, interns, etc.	Yes	Yes	Yes	Yes	Yes
2.	Day-to-Day subs and day-to-day non-employees	Yes	Yes	Yes	Yes	Yes
3.	External contractors with direct contact with students, coaches, officials	Yes	Yes	Yes	Yes	Yes
4.	Volunteers - contact and may be alone with students	Yes	Yes	Yes	Yes	Yes
5.	Renters of district space providing services to students	Yes	Yes	Yes	No	Yes
6.	Volunteers - contact but never alone with students - on a regular basis	Yes	Yes	Yes	No	Yes
7.	External contractors without any direct contact with students	No	No	No	No	No
8.	One time visitor for lecture, presentations, observations, events, etc. where they are not in close contact with any students and teachers are always present	No	No	No	No	No