

# Editing Checklist

## Punctuation

- Did you end each sentence with an end punctuation mark?

? ! .



## Capitalization

- Capitalize:
  - The 1<sup>st</sup> word of a sentence (The dog runs.)
  - The pronoun I (Maria and I play together.)
  - Names of people (Tony and Alan run.)
  - Days of the week (Today is Tuesday.)
  - Months of the year (The month is October.)
  - Cities and states (I live in Atlanta, Georgia.)
  - Holidays (It is Valentine's Day.)

## Spelling

- Check your spelling.
- Use the dictionary, word wall, books, and writer's workshop notebook to check your spelling.



## Grammar

- Does your subject match your verb?
  - Examples: The dog runs. The dogs run.

## Final Edit Check

- Ask 3 friends to read your paper and help you edit it.

Don't forget to put a finger space between each word 😊