

MINUTES OF THE MEETING OF THE STRONG VINCENT PTSA

Tuesday, September 12, 2017

Minutes of the meeting of the Strong Vincent PTSA, held on Tuesday, September 12, 2017 at Strong Vincent Middle School, 1330 West 8th Street, Erie, Pennsylvania 16502, pursuant to written notice.

I. Call to Order

President John Oncea opened the meeting at 6:05 p.m., and the meeting was called to order.

A. Persons in Attendance

Officers

John Oncea, President
Kelly Heberle, Vice President
Secretary, Kristen Sinnott
Treasurer, Laurel Crawford

Others in Attendance

The sign in sheet containing the names of all persons in attendance is on file with PTSA Secretary

Secretary Sinnott certified that a quorum was present

II. Approval of Minutes

Upon motion duly made by Kelly Heberle and seconded by Christopher Sinnott, it was unanimously resolved that the minutes of the meeting held on September 12, 2017 were approved

III. President's Report

President Oncea provided a summary of upcoming activities and events involving the PTSA. He commented that volunteers are needed for all events and that interested

individuals can speak to him or to the person serving as the chairperson for the particular event.

IV. Executive Committee Reports

A. Treasurer - Laurel Crawford

- Ms. Crawford reported that she is in the process of having the PTSA bank accounts changed from Roosevelt PTSA to Strong Vincent PTSA. She expects to have the process complete by the October meeting.
- Ms. Crawford reported that the balance in the PTSA bank accounts as of September 12, 2017 is \$8,136.74.
- Ms. Crawford reported that Ms. Maridene Adams has agreed to serve as the chairperson of the audit committee.

B. Membership - Karla Cornwell

- Ms. Cornwell reported that membership recruitment continues. The membership committee is planning a raffle for new members who join the PTSA. The drawing will be held the last Friday of October.
- Dues that the Strong Vincent PTSA owed to the State PTSA has been sent to Mary Hess, PTSA State Treasurer.

C. Bylaws - Christopher Sinnott

- Mr. Sinnott reported that he has investigated the process for registering the PTSA as a non-profit corporation with the State of Pennsylvania. He will obtain needed information from President Oncea and begin the registration process.

D. Principal/Teacher

- Principal Hutchinson reported that all students have been issued a bus pass.
- Principal Hutchinson reported on the status of the School's fall sports programs.
- Mr. Hutchinson reported that Mr. Lewis, a science teacher in the Honor's Program, has formed the 2017-18 Quiz Bowl team. That team will meet on Tuesday's and Thursday's throughout the school year. The team will also enter numerous competitions with schools from around the tri-state area.
- Principal Hutchinson reported that the School's Lego League will start on September 21. That group will meet on Tuesday's and Thursday's in Room 234. The group currently has 10 students signed up to participate.

- Principal Hutchinson reported that the first dress down day will be held on Friday, September 15th.
- Principal Hutchinson introduced Katrina Byrd, who is the Community Schools liaison assigned by Gannon University. Ms. Byrd explained the concept of community schools and highlighted the activities that will be hosted throughout the year. Ms. Byrd passed out surveys to all in attendance that solicited their input on programming.
- Principal Hutchinson reported that SVMS is working to develop an online presence through the School website and through Facebook and other social media sites.
- Principal Hutchinson reported that there will be a scholastic book fair held during the week of parent/teacher conferences. Volunteers are needed. Interested people should see President Oncea.
- Principal Hutchinson reported that SVHS has a new math teacher. Her name is Lyndsay Kilmer.

V. Committee Reports

A. Color Run - Sandi Staab

- Ms. Sandi Staab is the chairperson for the 2017-18 Color Run.
- The event will be held on May 19, 2018.
- The event is in the early planning stages.

B. Reflections - Maridene Adams

- Ms. Maridene Adams reported on the genres and topics for this year's competition.
- Ms. Adams reported that the Reflections materials have been sent to the printer.

C. Purse Bingo - Kelly Heberle

- Ms. Heberle reported that the date for this fundraiser has not been set.
- Discussion was had over whether the bingo should include prizes that would attract men to participate in the event. The consensus of those in attendance was that the event should be limited to purses because purse bingo events have a proven track record.
- Representatives of the Grover Cleveland PTSA were in attendance to ask whether their organization could partner with the Strong Vincent PTSA in putting on an event. The issue was tabled to allow the administration time to evaluate the issue.

VI. Old Business

- PTSA Pennsylvania Convention is being held in Pittsburgh, Pennsylvania on October 20th and 21st. A delegation from the Strong Vincent PTSA will be in attendance.
- The PTSA's teacher's lounge clean-up initiative was successful. The teacher's are happy with the results and appreciative of the PTSA's efforts. This committee for this project was Karla Cornwell, Victoria Sadowski, Yari Cosme and Maridene Adams.
- The School's community room clean-up is in need of volunteers.
- Gannon University's Student Gives Day is scheduled for September 18, 2017. The group will be painting the School's library.
- Principal Hutchinson reported that individuals who plan on volunteering in the School during school hours on more than one occasions will need to obtain their State clearances and certifications. Volunteers should see the School's secretary, Regina, for details on the process.
- Mr. Hutchinson reported on the grade level awards that will be given out throughout the year. Students earning top awards will be sent to Gannon University on an educational field trip.
- It was reported that the PTSA is not planning on adding any new fundraisers at this time. Mr. Hutchinson suggested that the PTSA have designated projects/events associated with each fundraiser.

VII. New Business

- Mr. Hutchinson reported on planned student events for the 2017-18 school year.
- It was reported that regional training programs for parents will be held at JS Wilson Middle School on September 14, 2017. The program is free. Food and child care will be provided.
- It was reported that Advocacy Training will be held at Chestnut Hill Elementary School on September 21, 2017. The event is free and open to the public. Food and child care will be provided.
- Mr. Hutchinson reported that he is planning on hosting ice cream socials at the end of each quarter to reward students who make the honor roll. The cost of each event is about \$300 and he asked if the PTSA would cover a portion of the cost.
- It was reported that Papa John's will be issuing payment for last year's fundraisers.
- The next meeting of the PTSA will be held at Strong Vincent Middle School on Wednesday, October 11, 2017 at 6:00 p.m.

VIII. Adjournment

With there being no additional business, President Oncea closed the meeting at 8:10 p.m. A motion to adjourn was made by Ms. Heberle and seconded by Mrs. Sinnott. A vote on the motion was taken and the motion passed unanimously.

Respectfully submitted,

Kristen Sinnott, Secretary