Erie's Public Schools
Cyber Choice Academy

Grades 6-8
General Information & Parent Guide

816 N. Park Avenue

Erie, Pennsylvania 16502

814-874-6450

Fax 814-874-6456

Jill Crable, Principal

Eric Sandberg, Assistant Principal

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Welcome to EPS Cyber Choice Academy at Emerson-Gridley

We are so excited that you have chosen to be a part of our Cyber Choice Academy! We are here to help you have a successful school year. Please use this guide to help you navigate the K-12 Stride online learning platform. If you have any questions or concerns, please reach out to your teacher or any member of the administration. Contact information is below.

K-5 Contacts	Position	Email	Phone
Mrs. Jill Crable	Principal	jcrable@eriesd.org	814-874-6451
Dr. Eric Sandberg	Assistant Principal	esandberg@eriesd.org	814-874-6452
Barb Zimmer	ELA	bzimmer@eriesd.org	814-737-9138
Tyler Abatta	Math/Science	tabata@eriesd.org	814-737-9138
Tiffani Rossi	History	trossi@eriesd.org	814-737-9138
Stacie Green	Special Education	sgreen@eriesd.org	814-874-6450
Kathy Wittman	Special Education	kwittman@eriesd.org	814-722-3887

Arrival Procedures

Cyber labs open for students enrolled at the Cyber Choice Academy at 8 a.m. All cyber students will enter Emerson-Gridley through the location marked "A" on the map below. Upon arrival, students will walk through a metal detector and all bags will be searched. Students will be offered breakfast before being directed to their classroom.

Dismissal Procedures

Cyber labs close for students enrolled at the Cyber Choice Academy at 12 p.m. All cyber students will leave their classrooms and report to the cafeteria for a hot lunch from 12-12:30 p.m. Following lunch, students will exit through the doors marked "B" on the map below. Cyber Choice Academy students are not permitted to reenter the building following dismissal.

Guest or Visitor Procedures

Parents and guardians are welcome to come to the main office, entering the building through the doors marked "A" on the map. After entering through the double doors, you will see a second set of doors with a buzzer to the right of the door. Please press the buzzer once, wait for the secretary to answer, and let the secretary know the reason for your visit. Visitors will pass through metal detectors before proceeding to the main office on the 1st floor. Visitors are not permitted on any other floor of the building.

Attendance Requirements

1. As part of the Erie's Public Schools school district, the Cyber Choice Academy follows the EPS school year calendar.
2. Students MUST log in to their K-12 Stride account each day school is in session in our district.
3. K-12 Stride sets a "Plan" for each student. Students must complete their "Daily Plan" for each school day or will be marked absent.

Submitting Excuses for Student Absenses

School attendance is important and directly affects student success. Whenever possible, please try to schedule doctor's appointments and other commitments outside of school hours. If your child is absent from school, please send an excuse in one of the following ways:

1. Drop off a written note or doctor's excuse, including student's name, date of absence and reason for absence, in person at Emerson-Gridley (816 Park Avenue North).
2. Send an email to the assistant principal, Dr. Eric Sandberg, at esandberg@eriesd.org, that includes the information listed above.
3. Visit the link below or use your smartphone to scan QR code and complete an online form.

Absences will be excused for those reasons listed in the Student Handbook and Code of Conduct. The full EPS Attendance policy is available at https://www.eriesd.org/handbook.

Attendance Link
https://forms.office.com/r/JSjg7chHSp

EPS 2022-2023 CALENDAR

29 First Day of School for Students

AUGUST 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

20 Act 80 Day- Non-Attendance Day for Students

FEBRUARY 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

2 Non Attendance Day for Students

5 Labor Day No School

30 Act 80 Day- No School for Students

SEPTEMBER 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

31 Act 80 Day- Non-Attendance Day for Students

31 End of Third Quarter

MARCH 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

10 Act 80 Day- No School for Students

OCTOBER 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

3,4,5,6 Spring Break- No School

7,10 District Holiday

APRIL 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

2 End of First Quarter
8 Election Day-Flexible Instruction
21 Parent Conference-Non-Attendance day for Students
22 Parent Conference-Non-Attendance day for Students
23-28 District Holiday

NOVEMBER 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

16 Election Day- Flexible Instruction

29 Memorial Day- No School

MAY 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

23,26 District Holiday

27-29 District Shutdown

30 District Holiday

DECEMBER 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

2 Seniors Last Day

6 Last Day for Students

JUNE 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

2 District Holiday
16 Martin Luther King Jr. Day-District Holiday
20 End of Second Quarter
23 Recording Day- Non-attendance day for students
24 Beginning of 2nd Semester
27 Act 80 Day- Non-Attendance Day for Students

JANUARY 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

PSSA Testing Dates

ELA/Math/Science
April 24-28, 2023

Make Ups
May 1-12, 2023

4

Any changes to the school year calendar or educational schedule will be communicated by the district via the district website, eriesd.org, the district's Facebook page, and the One Call telephone notification system.

What do I do if the school district calls for a...

PARENTAL DISCRETION DAY?
Cyber labs will be OPEN.

If the school district announces a "Parental Discretion Day," students have two options:

1. Come to the Cyber Lab at the regularly scheduled time, 8 a.m.-12 p.m.
2. Let their teacher know they will not be attending in lab and log into Stride from home and work through their "Daily Plan."

VIRTUAL LEARNING DAY?

Cyber labs will be CLOSED.

If the school district announces a "Virtual Learning Day" students should:

1. Stay home and log in to K-12 Stride to complete their "Daily Plan".
2. Attend scheduled Class Connect sessions.

FLEXIBLE INSTRUCTION DAY?

Cyber labs will be CLOSED.

If the school district schedules a "Flexible Instruction Day" students should:

1. Stay home and log in to K-12 Stride to complete their "Daily Plan."
2. Attend scheduled Class Connect sessions.

"How To" Guides

The pages that follow will help you navigate the K-12 Stride platform and include information about how to:

- Log in to your Chromebook
- Log in to your K-12 Stride account
- Find and complete your assignments
- Submit a Word document
- Check for grades and missing assignments
- Join Class Connects
- Log in to Clever

HOW TO LOG IN TO MY CHROMEBOOK:

1. Open your Chromebook.
2. Enter your 6-digit lunch number as your email to sign in to your Chromebook. (Ex: c 123456@eriesd.org)
3. Enter your district-assigned computer password as your password. (The password typically starts with a capital letter, is a strange word, and ends with a number)
4. Click the blue "Next" button on the bottom right of your screen.
5. You have successfully logged in to your Chromebook

   *If you have trouble with your school issued Chromebook,

   call our technical support team at <u>814-874-6181</u>

HOW TO LOG IN TO MY K12 STRIDE ACCOUNT:

1. Open up a Google Chrome web browser.
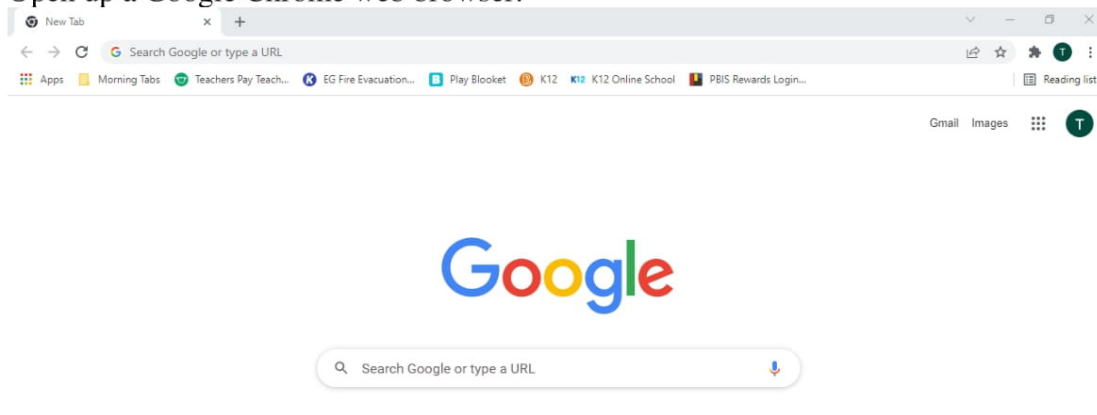
2. Type **eriesd.org** in the search bar and hit the enter button.
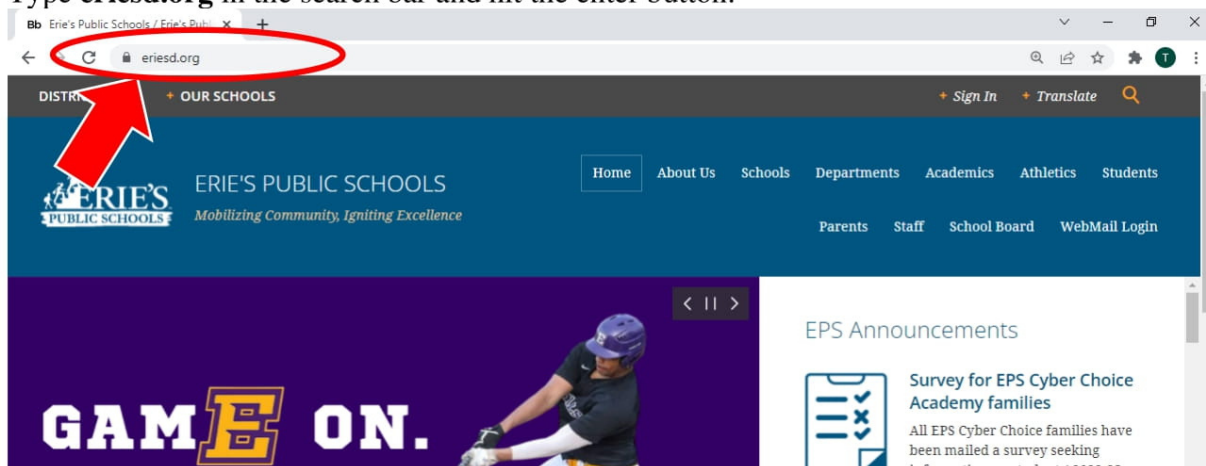
3. In the blue bar near the top of the screen, click on "Students."
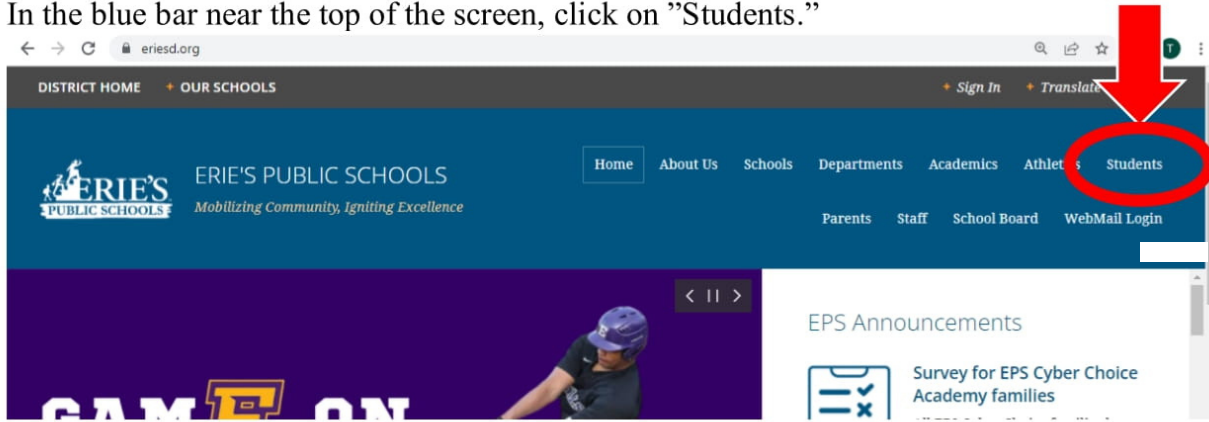
4. Click on the icon that says "EPS Cyber Choice Academy Grades K-8."
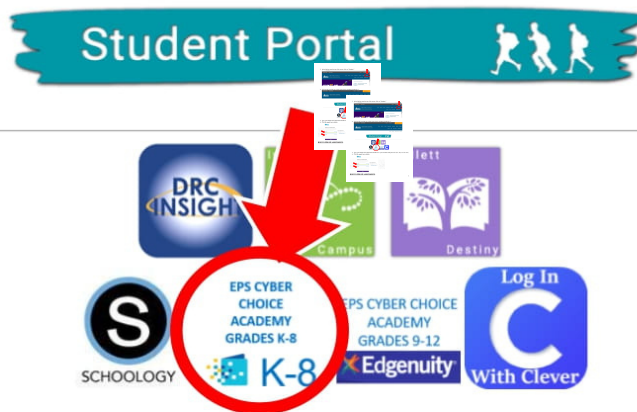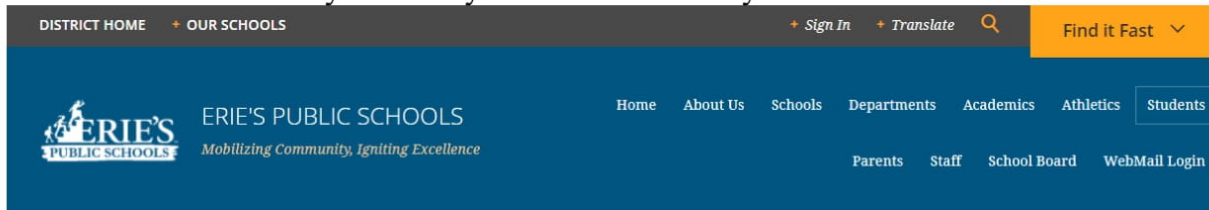
5. Type your initials and 6-digit lunch number in as your username and password. *(Yes, they are the same)*
6. Click the purple log in button.
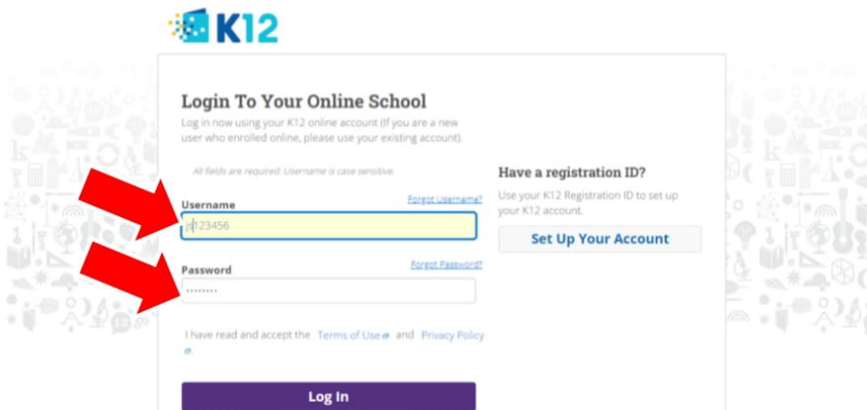
HOW TO FIND MY ASSIGNMENTS:

1. After logging into K-12 Stride, click on "My Schedule."
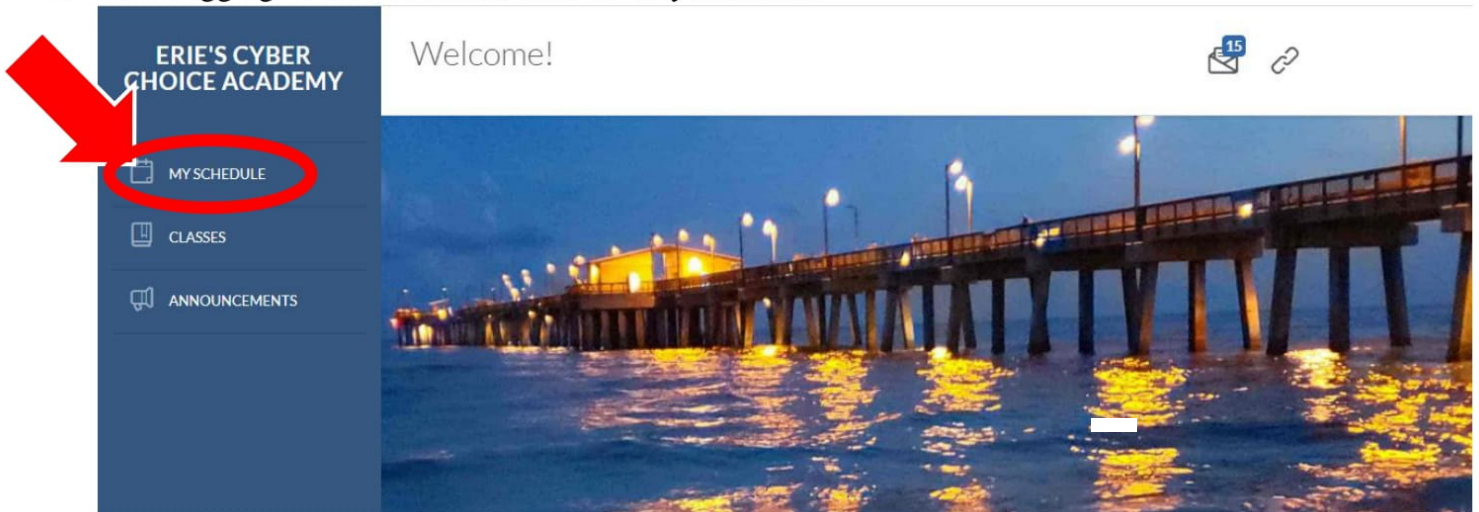
2. On your schedule, you will see one assignment per class that must be completed each school day.

3. Click on the blue assignment name to start the assignment.
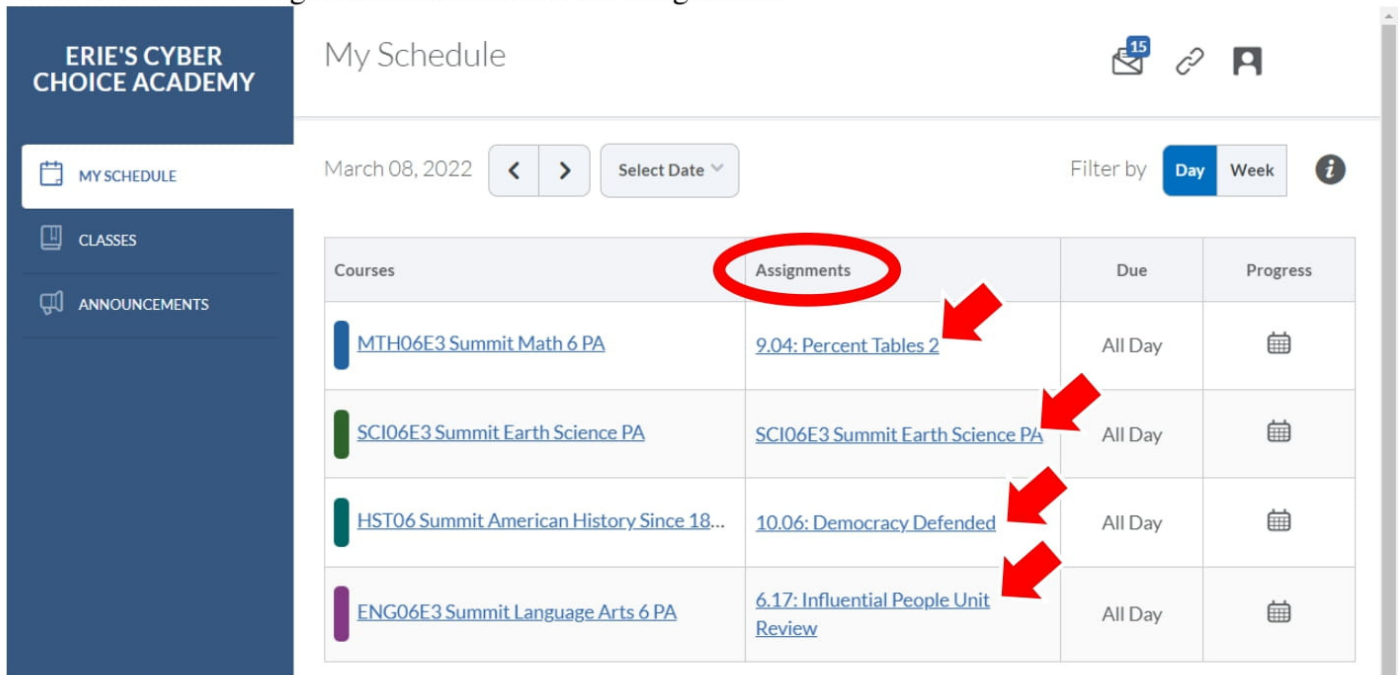
HOW TO COMPLETE MY ASSIGNMENTS:
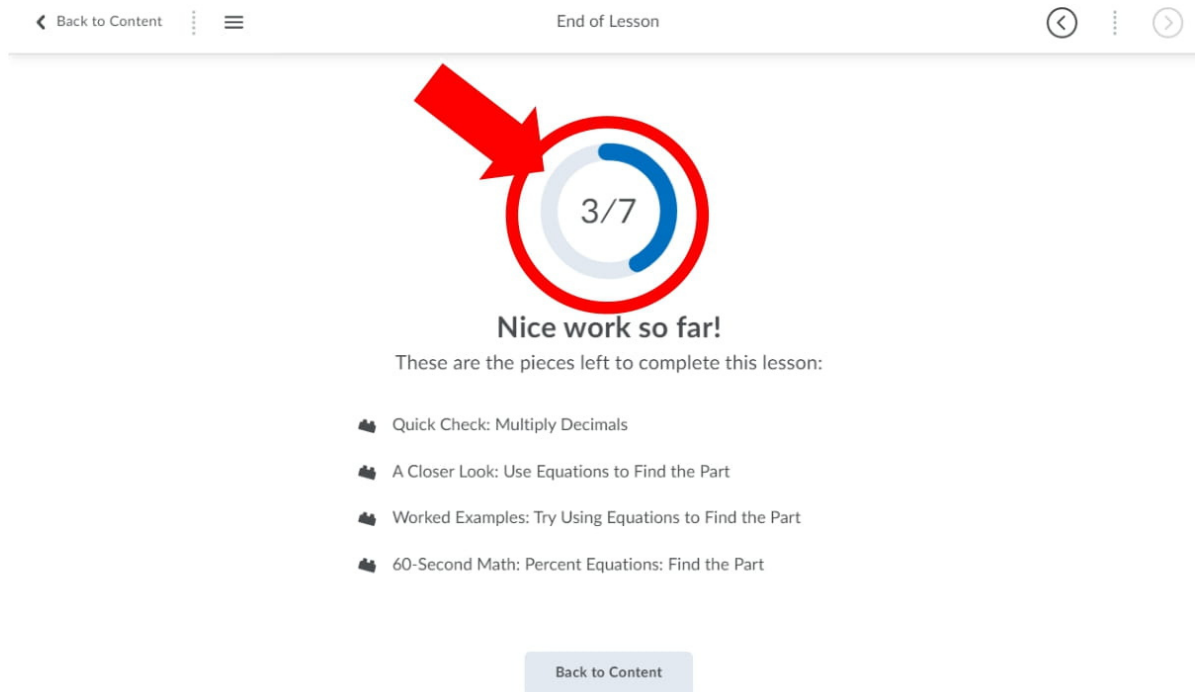
1. After selecting an assignment, the progress bar will show you how many topics are in that assignment. You must complete all the topics to complete the assignment successfully.

2. To begin, click on the first blue link.

3. Carefully read each slide, watch all videos, and answer all questions. Use the arrows to go on to the next page when you are ready.

4. You know you are finished with the lesson when you reach this page and it shows a full blue circle (this example would mean you are NOT done).
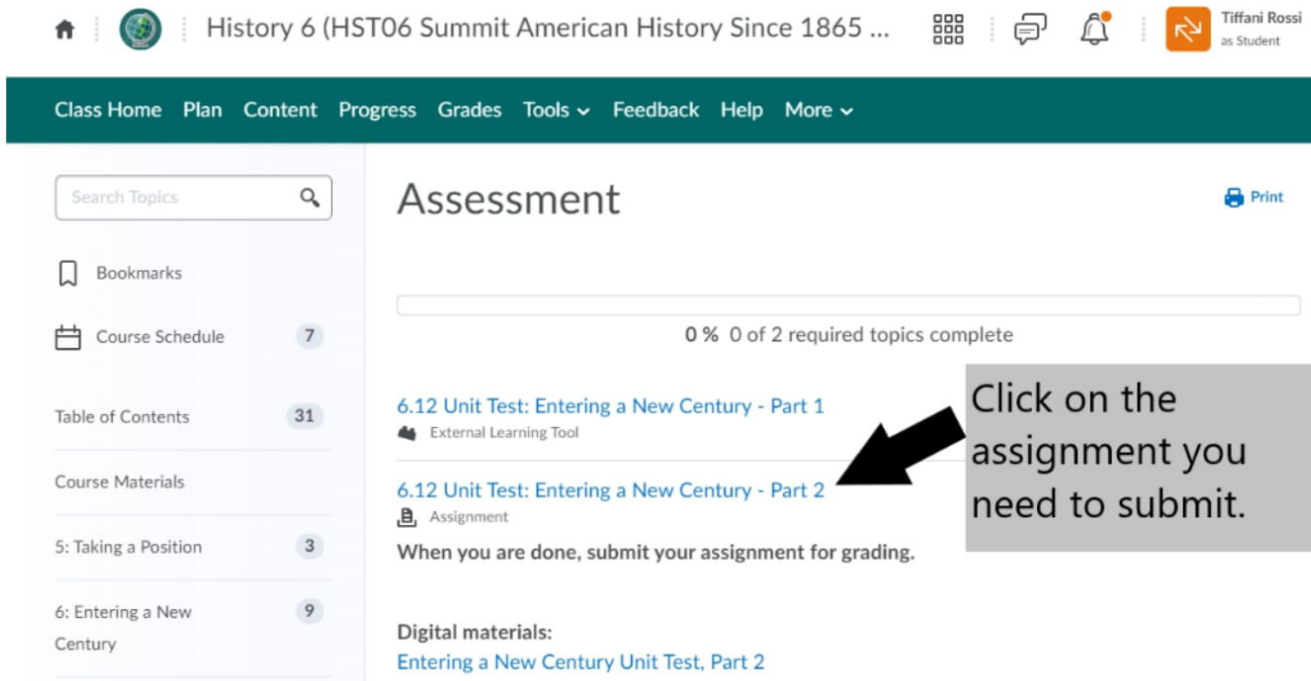
HOW TO SUBMIT A WORD DOCUMENT/ASSIGNMENT

1. Open the lesson/activity you are trying to submit.

2. Click on the assignment to download it.

6.12 Unit Test: Entering a New Century - Part 2

Instructions

When you are done, submit your assignment for grading.

Digital materials:

Entering a New Century Unit Test, Part 2

Click on the blue section of writing to download the assignment.
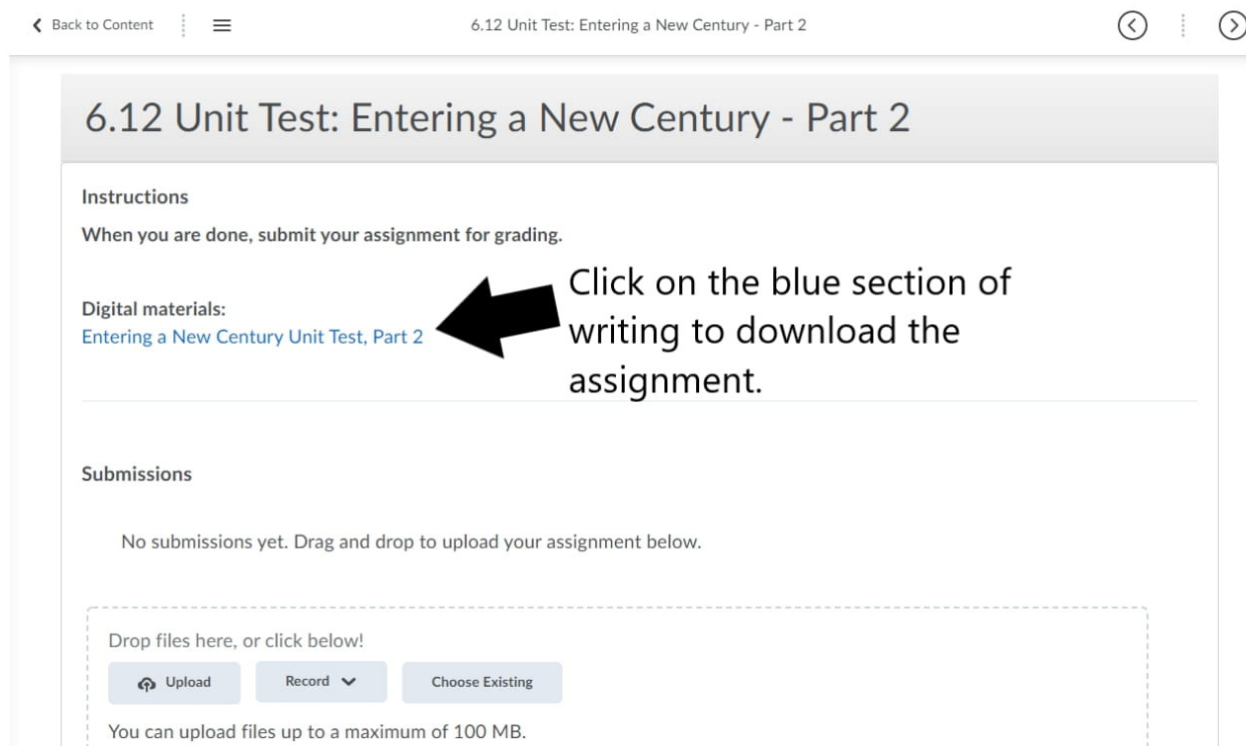
Submissions

No submissions yet. Drag and drop to upload your assignment below.

Drop files here, or click below!

⟳ Upload   Record ∨   Choose Existing

You can upload files up to a maximum of 100 MB.

3. Download the assignment.

Notice- "edits will NOT be saved" **2.**

W 8070557.docx
File Edit Format Tools Help   Unsaved ~~ges~~   Edits will not be automatically saved. Save now   ⬇ Download   🔒 Share

3.

🖨 ↶ ↷ ▣ ⊕ ⊖ Student_Re... ▾ Times New ... ▾ 12 ▾ B *I* U A ▾ 🄰 ▾ ▤ ▥ ▦ ▧ ⬛ ⬛

CLICK THE DOWNLOAD button!

1.

If you type **WITHOUT** downloading first, nothing will be saved. **Look at the red box up top.**

History | Graded Assignment | Unit Assessment: Entering a New Century, Part 2

Name: _____   _____

Date: _____
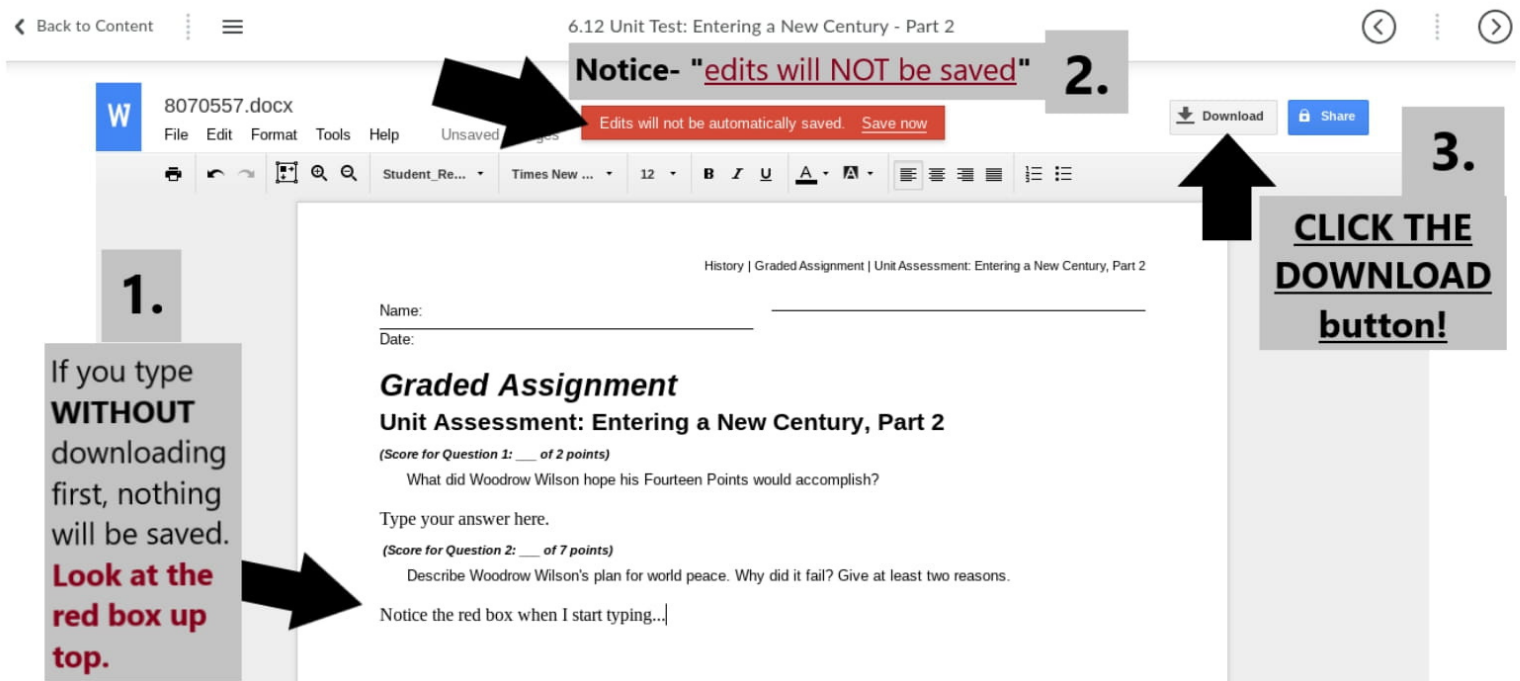
Graded Assignment
Unit Assessment: Entering a New Century, Part 2

(Score for Question 1: ___ of 2 points)

What did Woodrow Wilson hope his Fourteen Points would accomplish?

Type your answer here.

(Score for Question 2: ___ of 7 points)

Describe Woodrow Wilson's plan for world peace. Why did it fail? Give at least two reasons.

Notice the red box when I start typing...|

4. An information box will appear once the download is complete. Click **<u>UNDERNEATH</u>** the phrase "*download complete*" **<u>on the assignment name.</u>**
   Avoid clicking on "show in folder" as this adds more steps and makes it harder for you.

5. Now you can type your assignment. Your assignment will be automatically saved.

6. To submit your assignment, go back to the assignment page and upload your assignment.

6.12 Unit Test: Entering a New Century - Part 2

Instructions

When you are done, submit your assignment for grading.

Digital materials:
Entering a New Century Unit Test, Part 2

Click the upload button to find your doucment.

No submissions yet. Drag and drop to upload your assignment below.

Drop files here, or click below!

[⌂ Upload]   [Record ⌄]   [Choose Existing]

You can upload files up to a maximum of 100 MB.

7. Click on the Downloads folder. Find your assignment and click "open" to attach the assignment.
   *If you click on date modified it will sort your documents based on when they were lasted edited.

learning2.k12.com/d2l/le/enhancedSequenceViewer/1400386?url=https%3A%2F%2F43f60dd0-1a11-43d1-b28d-96e9e2abb6d2.sequences.api.brightspace.com%2F1...

eriesd.org bookmarks   K12   Select one or more files   ×   Reading list

‹ Back to Content ≡

		Name	Size	Type	Date modified ↓
⊙	Recent	My files › Dov			
🎧	Audio				
🖼	Images	Screenshot 2022-01-19 11.02.22 AM...	113 KB	PNG image	Today 11:02 AM
📅	Videos	Screenshot 2022-01-19 11.01.33 AM...	100 KB	PNG image	Today 11:01 AM
		8070557.docx	25 KB	Word docu...	Today 10:59 AM
⤓	Downloads	Screenshot 2022-01-19 10.59.17 AM...	122 KB	PNG image	Today 10:59 AM
▶ ▷	Play files	Screenshot 2022-01-19 10.59.04 AM...	111 KB	PNG image	Today 10:59 AM
▶ △	Google Drive				

2. Find your assignment.

1. Click downloads

3. Click open

Cancel   Open

14

8. Click on "Submit."

6.12 Unit Test: Entering a New Century - Part 2

You can upload files up to a maximum of 100 MB.

📄 8070557.docx (24.73 KB) ✕

Double check that your assignment attached.

mments

Format ∨ | **B** *I* U ∨ A⁄ | ≡ ∨ ≔ ∨ | ▸≣ ∂° | ▧ Σ ∨ ▦ ∨ + ∨ | Lato (Reco... ∨ | ⋯ ⤢

Click submit

Submit

HOW TO CHECK GRADES AND FOR MISSING ASSIGNMENTS

1. Select/click on the class you want to check your grades in.
2. Click on "Grades" in the top menu.

🏠 ⋮ 🧪 ⋮ Science 6 (... E3 Summit Earth Science PA)   ⊞ ⋮ 🗩 🔔 ⋮

Class Home   Plan   Content   Progress   **Grades**   Tools ∨   Feedback   Help   More ∨

Science 6 (SCI06E3 Summit Earth Science PA)

Class Updates

Unread Discussions   [45]

Unread Assignment Feedback   [11]

Sorry, there was an error loading data. Please try again.

Today's Class Connect Sessions

3. Your current grade will be displayed. Below the grade you will see units and the assignments that you have completed, along with your score.

4. If you see missing scores or you earned a D/F on an assignment, you should retake or resubmit it.
   a. First, write down any assignment number you need to redo.

5. To find these assignments, click "Content."

6. On the left side, in the search topics box, type the lesson number and hit enter.
7. The folder contains the lesson information, which you should review before retaking your quiz or resubmitting your assignment.
8. After reviewing, click on your quiz or assignment to redo it.

HOW TO JOIN CLASS CONNECTS

1. Once logged in, click on "My Schedule."

2. Scroll down and look for events.
3. Click on the live Class Connect session that you wish to attend.
   (You will only be allowed into the meeting during the time listed)

HOW TO LOG IN TO CLEVER

In order to log in to iReady, PBIS Rewards, and Smart Futures, you can access a website called Clever from our school district homepage to automatically login. Clever is a site that stores your usernames and passwords so you do not have to remember each one. Follow the steps below to access Clever.

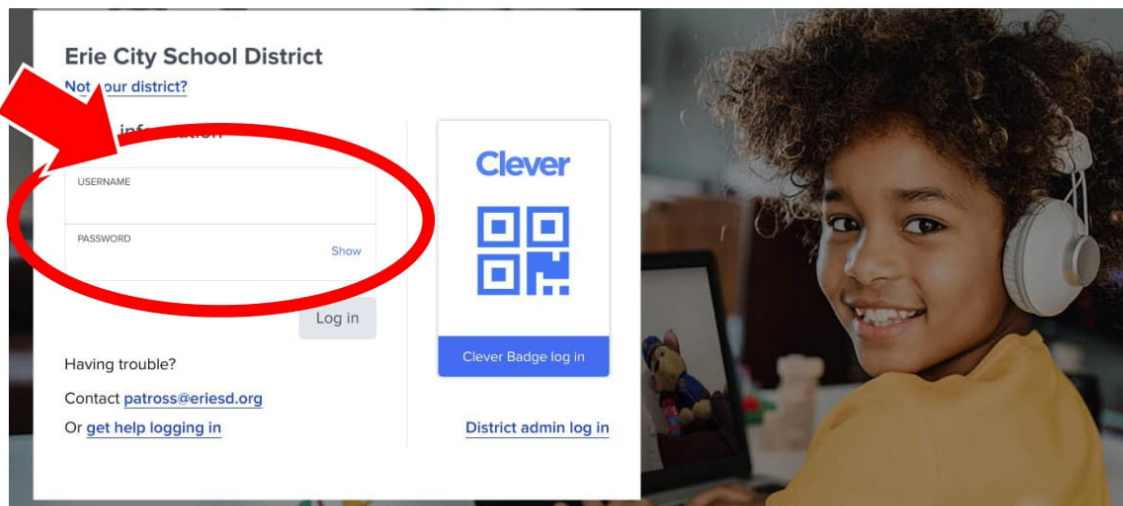1. Go to eriesd.org and click on "Students" in the top right corner.
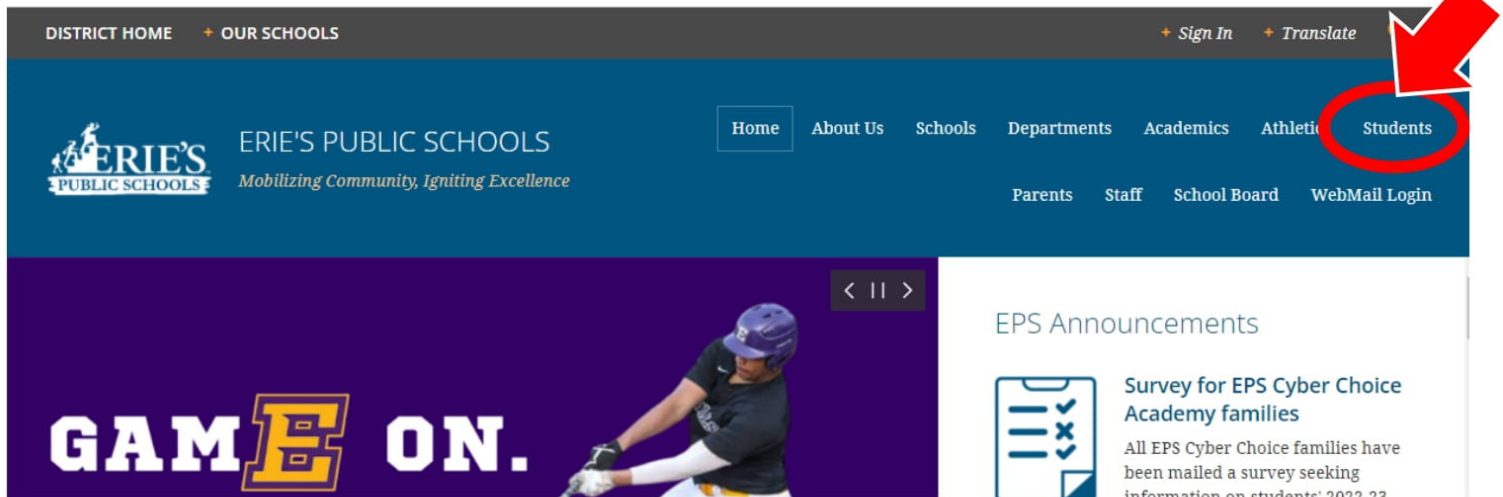
2. Click on the blue and white Clever icon.

3. Log in to Clever using your username and password. Both your username and your password are your 6-digit lunch number.

4. Select the icon for the program you wish to use.

What is PBIS Rewards?

PBIS Rewards is the platform our school uses to acknowledge students' behavior, academics, and attendance. You will be able to earn reward points for being responsible, respectful, and resilient at home and in our cyber labs. When you are ready, you can spend the points you earned on various prizes. To log in to the PBIS Rewards platform, follow the directions above to access Clever.